



Covene Cohesion Add-In for Microsoft Outlook – Installation Guide

A Module for Pexip Infinity Integration
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1 Overview

The Covene Cohesion Outlook Integration for Pexip Infinity provides users a simple way to schedule video conferences in Outlook. The add-in and Covene Cohesion platform seamlessly integrate with Microsoft Outlook requiring only a single click to schedule a video conference meeting. Because of native integration with Outlook, scheduling is identical to creating a standard meeting which means usage of the new add-in will be very familiar to all users.

1.1 System Requirements

- **Microsoft Windows – Windows 7 and Windows 8.x**
- **Microsoft Outlook** - Microsoft Outlook 2010 or 2013; 32-bit and 64-bit supported
 - The add-in 32-bit or 64-bit version must match the Outlook bit version
- **.NET 4.5 Runtime**
- **Microsoft VSTO (Visual Studio Tools for Office Runtime)**

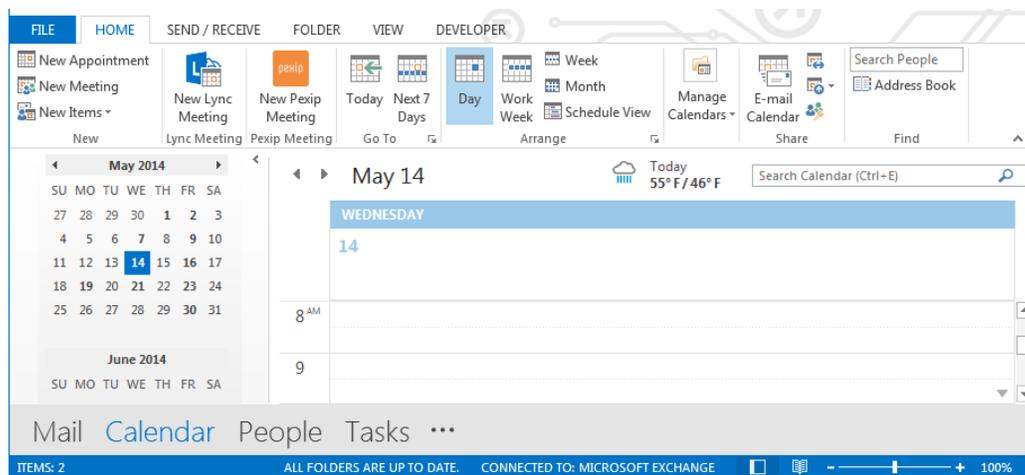
Covene provides a base installer and an installer with these dependencies bundled so you may push the installer appropriate for your organization's computers.

1.2 Installing the Microsoft Outlook Add-In

The following steps detail the manual installation process for the Pexip Infinity platform. The process involves installing an Outlook add-in onto the client machine.

NOTE: This process can be executed from the command line. See section [3 Appendix B: Using the Installer from PowerShell](#) for more information.

1. Ensure all instances of Outlook are closed.
2. On the client system that has the Outlook application, run one of the following:
 - **CoveneCohesionAddInSetup-<ver>.msi** (32 bit install, stand-alone installer)
 - **CoveneCohesionAddInSetup64-<ver>.msi** (64 bit install, stand-alone installer)
 - **CohesionOutlookAddInSetupFull-<ver>.exe** (32 bit install, .Net 4.5 and VSTO)
 - **CohesionOutlookAddInSetupFull64-<ver>.exe** (64 bit install, .Net 4.5 and VSTO)
 - **Where <ver> is the version of your add-in**
3. When prompted, enter the server name and port of your Covene Cohesion server. These values are configured during the installation of the server. See the **Covene Cohesion Server - Installation Guide** for more information.
4. Depending on your environment, User Account Control may prompt to allow the program to make changes to the computer appears, click **Yes**.
5. Launch Outlook, click the **Calendar** view, and the **New Pexip Meeting** button will be in the **Home** toolbar.
6. Depending on your environment, this button may be rebranded to a different name or icon than show below. Please consult with your Pexip Administrator if you are unsure of the correct name and icon that should be displayed.



2 Appendix A: The Add-In Configuration File

The Outlook add-in configuration file is an XML file that defines the connection and logging information used by the application running on the Outlook client.

2.1.1 File Location

By default, the configuration file is located at:

C:\Program Files (x86)\Covene\Pexip Meeting Outlook Add-in\ <installer-name>.dll.config

This location may vary depending on the system and installation options used in [Section 1.2](#).

2.1.2 Options

- **LogName:** This setting is a key in a key/value pair located in the node path **/configuration/appSettings/add**. Logging is disabled by default, but it can be enabled by editing the config file. This can be accomplished by searching for the LogPath key – `<add key="LogPath" value="C:\logs\log.txt" />` Uncomment this line by removing "`<!-->`" at the beginning and "`-->`" at the end. Verify the directory exists or edit the value to choose a new location. Close and restart Outlook.
- **Address:** Specifies the address of the Cohesion server with which the application will communicate. Located in an attribute called **address**, in the node path **/configuration/system.serviceModel/client/endpoint**.

3 Appendix B: Using the Installer from PowerShell

Ensure all instances of Outlook are closed. On the client system that has the Outlook application, open **PowerShell** or **Command Prompt** as an **Administrator**

1. Depending on your environment, User Account Control may prompt to allow the program to make changes to the computer appears, click **Yes**.
2. Enter the following into the command line, replacing **hostname** with the URL or IP of the server where the Covene Cohesion Server is installed and replace **port** with the port the connection is running under (defaults to 5424).

```
msiexec /i <filename>.msi SERVER="hostname" PORT="5424"
```

Where <filename> is the name of the installer used; see [Section 1.2](#)

3. It is possible to brand the Outlook® add-in button using a custom image or logo. The easiest method is to use the MSI switch when installing. Below is an example that uses the image file "icon.png".

```
msiexec /i CoveneCohesionAddInSetupx64-2.0.3.0.msi SERVER="cohesion"  
PORT="5424" ICONFILE="icon.png" NEWGROUP="Group New 1" NEWBUTTON="New  
Button Label" CREATEGROUP="Group Create 1" CREATEBUTTON="Create Button  
Label" /qn
```

- **Filename:** File name of the installer.
- **Server:** The host name of the Cohesion server.
- **Port:** The TCP port listening on the Cohesion server(default 5424).
- **IconFile:** The image file name for the button icon.
- **Newgroup:** The text of the label for the group in the calendar ribbon.
- **Newbutton:** The text for the button in the calendar ribbon.
- **Creategroup:** The text of the label for the group in the new meeting ribbon.
- **Createbutton:** The text for the button in the new meeting ribbon.

The image should be 64x64 pixels. A transparent background with PNG format is recommended for best results.

In certain circumstances, the add-in for Microsoft Outlook may become disabled. To prevent this from occurring, add the Covene Cohesion Add-in for Microsoft Outlook to your list of managed add-ins for Outlook.

1. Ensure you have the Office 2013 GPO Admin templates - <http://www.microsoft.com/en-us/download/details.aspx?id=35554>
2. Load the templates, per Microsoft instructions, to your PolicyDefinitions folder if not previously installed.
3. Find and open the following setting in GP Management Editor: User Configuration > Policies > Administrative Templates > Microsoft Outlook > Miscellaneous > **"List of managed add-ins"**
4. Set the radio button to **Enabled**
5. Click the **Show...** button for the list of managed add-ins
6. Set the value name to **CohesionOutlookAddIn**
7. Set the value to **1 (See image 1 below)**
8. Click OK, and OK again.
9. Close GP Management Editor
10. Ensure PCs run gpupdate or logoff/logon to obtain the new setting.
11. You can verify the setting has been applied by validating the setting in rsop.msc
12. Browse to User Configuration > Administrative Templates > Extra Registry Settings - verify the setting is present.

5 Contact Information for Further Support

For further assistance, please contact your organization's support team contacts:

Support Team	Support Number	Support Email